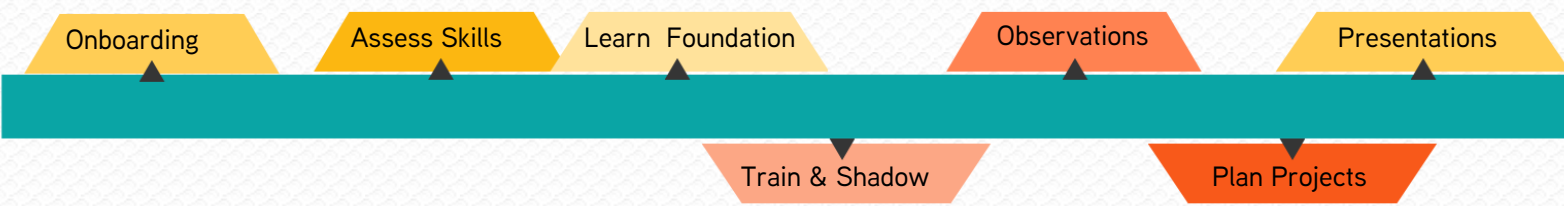


## Program Summary



Undergraduate Student

Graduate Student

Post Graduate Students

### DESIRED QUALIFICATIONS

Strong Computer & Research Skills



Strong Microsoft Applications Skills



Adherence to HIPAA & Confidentiality Guidelines



Work Independently, Prioritize, and Follow-through



## PROGRAM SUMMARY

INTEGRIS is looking for qualified interns to join the administrative team within our Office of the INTEGRIS Experience. Interns will gain exposure to the hospital environment, team leadership experience & an in-depth understanding of the role of the INTEGRIS Experience Team.

The INTEGRIS Experience Team offers a 100-service hour committed internship program for students with excellent communication and social skills. This internship program is a premier opportunity for college students, postgraduates and mature adults to gain experience in the field of healthcare administration and patient relations.

Selected candidates have the opportunity to:

- Gain knowledge around patient and family engagement
- Cultivate interpersonal skills by communicating with patients and their families
- Develop fundamentals of patient communication through patient rounding
- Understand the correlation between employee engagement and the patient experience
- Work on special projects with the INTEGRIS Experience Team
- Assist in patient satisfaction survey analysis, including data entry, generate reports and research

Desired Qualifications

- Educational background should include science-related coursework
- Strong computer & research skills
- Candidate should be self-motivated, highly organized & detail oriented
- Must be knowledgeable in Microsoft Word, Excel, and PowerPoint
- Strong adherence to HIPAA and confidentiality guidelines and regulations
- Able to work independently, prioritize and follow-through on assignments

Wage/Salary: Unpaid

What are the requirements to volunteer?

You must be at least 18 years old and be available to volunteer for a three-hour shift each week between 8 a.m. and 5 p.m., Monday through Friday. You must be able to commit to a minimum of 100 service hours. You also must pass a general health clearance and a criminal background check.

## BENEFITS



Grow Your Critical Thinking Skills!



Get the opportunity to make an impact!



Broaden Your Creativity!



Engage with a network of awesome people!



Expand Communication Techniques!

To apply for this internship please e-mail Kaylie Thresher at: [Kaylie.Thresher@integrisk.com](mailto:Kaylie.Thresher@integrisk.com)