Placing Orders for Mayo E-Consult:

Link Providers

INTEGRIS Information Technology

This document provides order placement steps for the Mayo E-Consult order for EpicCare Link providers.

Link Providers Try It Out

1. Place an order in EpicCare link from the Home Screen.

2. Click the Place Order icon. (Only providers can place orders in EpicCare Link).

3. Find the patient on your patient list and select the name.

   - You can also search for a patient by clicking the **Search** button and adding the required information.

   - If a match is found, you will click **Select** to add the patient to your list.

4. Once the patient has been selected you will be routed to the **Order Entry Activity**.
   In the **New Procedure** text box, type Econ10 (you can also search by "Mayo" or "Econsult").

5. Select the E-CONSULT TO MAYO order by clicking on the order.

6. This order contains required information before it can be signed (note the red icon next to the order).

7. Open the order by clicking on "E-CONSULT TO MAYO".

8. Select the department you are referring to, click the down arrow in the answer box to expand this.

9. The next hard stop requires you to enter information in the referral. The wildcards (***) indicate where you will free text the information.

10. The final hard stop requires you to associate a diagnosis, the recent diagnosis will show automatically.

11. To search for a diagnosis, click the search icon in the "Add a new diagnosis" text box, or free text the diagnosis you are searching for in the text box.

12. Single click to select the desired diagnosis.

13. Sign the order.

You Can Also Check the Status of your Referral

- Go to the Referral Search Activity.
- Select the "Outgoing" radio button.
- If there is more that one provider in your group, select your name in the Referred By box and click search.
- The status will be listed in the Status Column.